

**ADIRONDACK CENTRAL SCHOOL
ADIRONDACK HIGH SCHOOL
BOONVILLE, NY 13309**

DRAFT

REGULAR BOARD MEETING MINUTES – March 8, 2022

MEMBERS PRESENT	OTHERS PRESENT
Michael Kramer – President Almanda Sturtevant – Vice-President Bruce Brach Mark Emery Joan Ingersoll Doug Muha	Kristy McGrath, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Dan Roberts, Asst. Secondary Principal; Jill Rowlands-Will, MS Principal; Jill Schafer, BE Principal; Michael Faustino, Director of Technology, Instr. & Curriculum; Wendy Foye, CSE Director; Cameron Teachout, Director of Facilities; Marie Yager, Darlene DeFazio, Richard Chrisman-ATA, Sandy Mercer
<u>MEMBERS EXCUSED:</u> Robert Healt	

At 6:30 p.m. Mr. Dan Granato, Technology teacher & Mrs. Heather Sweeney, Agriculture teacher, along with students Nick Southwick and Morgan Wilcox, talked about and demonstrated virtual welding in the STEAM lab at the high school.

Mr. Kramer, Board President called the meeting to order at 6:59 and led the recitation of the pledge of allegiance.

PRESIDENT’S MOMENT:

Mr. Kramer stated how nice it was to see everyone’s smiling faces for the first time in 2 years. Everyone is longing for spring sports which start up on March 14th. Thank you to Mr. Granato, Mrs. Sweeney and students for their presentation on virtual welding. It is amazing the experiences kids have today.

BUDGET:

Mrs. Cihocki went over Draft 3 of the 2022-2023 Budget, debt service numbers have been finalized, number of codes in 2610 have been eliminated and expenses associated have been moved to 2110. Electricity costs have been modified and various codes have been adjusted to show estimated actual expenses. Mr. Emery asked about gas and diesel costs with everything going on. Mrs. Cihocki said they obviously can increase and she will look at those.

Mrs. Cihocki went over Draft 4 of Revenue, real property tax increase is 2% which is the tax cap. Overall budget increase is less than 1%. Mr. Brach stated he is very comfortable with the 2% tax cap.

She also went over Debt Service Projection to include projections for the existing capital project and ends in 2037-38. There is a significant decrease in local share for 2024-25 which will result in a negative tax cap. Mrs. Cihocki explained the ARP/CRRSA – ESSR Funds must be used over three years. ARP reserve learning loss, ARP after school, ARP summer school. CRRSA funds must be spent over two years.

State aid runs and health insurance numbers will be finalized by the end of March.

PUBLIC FORUM:

No one for public forum.

CONSENT AGENDA:

Mrs. Ingersoll moved and Mr. Muha seconded, carried 6-0; the Board of Education approved the Consent Agenda following:

Minutes:

- February 8, 2022 Regular Meeting Minutes

Substitutes:Non-Teaching:

>> Jessica Burns – Sub School Monitor

** Pending Background Clearance**

Building Use:

REQUESTOR:	AREA/BUILDING REQUESTED:	DATE(S):
Related Professionals Union	HS Library for meetings	Throughout school year
Boonville 12u Baseball	MS multipurpose room and gym for skills & drills	3/5, 3/12, 3/19, 3/26, 4/2, 4/9
Adirondack Youth Basketball	HS gym to practice for a basketball tournament	3/9, 3/10, 3/11/2022
West Leyden PTA	WL gym and cafeteria for PARP Literacy night	3/9/2022
HS Art Dept.	HS auditorium foyer and tech wing hallway for art show	3/16/2022
Math Honor Society	HS cafeteria and surrounding hallway, foyer for indoor garage sale/craft	4/23/2022
Adult Co-Ed Volleyball	HS gym to play volleyball	Monday evenings
Wholesome Living, Inc.	BE auditorium for Just Dance and yoga	Mons & Weds evenings starting 3/14 – 5/11/2022
3D Blood Drive	HS multipurpose room, gym lobby and concession stand	10/20/2022

Field Trips:

REQUESTOR:	DESTINATION:	DATE(S):
8 th Grade Science	JCC Extension Center in Lowville	3/11/2022
HS Guidance	MVCC Utica & Rome Campuses	3/25/2022
Elementary All County	Proctor HS in Utica	4/1 & 4/2/2022
ACS HS Engagement Program	Turning Stone Even Center	4/19/2022
WL 2 nd & 3 rd Grades	Cornell Cooperative Extension to learn about habitats and plants	5/11/2022
WL Kindergarten	The Wild Animal Park	5/13/2022
BE & WL 1 st Graders	The Strand Theatre in Old Forge	5/20/2022
BE 3 rd Graders	The MOST in Syracuse	5/24/2022
WL Pre-K	Utica Zoo	6/2/2022
WL 5 th graders	Boonville Bowl	6/2/2022
BE 12:1:3:1	Boonville Bowl and Capri	6/3/2022
WL 5 th graders	Erwin Park	6/9/2022
BE Pre-K 3yo & 4yo	The Wild Animal Park	6/9/2022
WL 4 th graders	Erwin Park	6/16/2022
8 th graders	Enchanted Forest/Water Safari in Old Forge	6/17/2022

REGULAR AGENDA:

Mrs. Sturtevant moved and Mr. Brach seconded, carried 5-1(abstain):

Spanish Long-Term Substitute:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the extension of Mr. Ed Swiecki, as Long-Term Substitute for Spanish to June 24, 2022.

Groundworker/Cleaner 6 hour to 8 hour:

Mr. Brach moved and Mr. Emery seconded, carried 5-1(abstain)

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed Mrs. Catherine Jones from a 6-hour to an 8-hour Groundworker/Cleaner position effective March 9, 2022.

Mrs. Ingersoll moved and Mr. Brach seconded, carried 6-0:

Groundworker/Cleaner – Part-time Bus Dispatcher Resignation:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepted the resignation of Mrs. Catherine Jones from the following positions effective March 8, 2022 pending her appointment to the 8-hour position:

>> 6-hour Groundworker/Cleaner >> Part-Time Bus Dispatcher

Teacher Aide Retirement:

Mr. Brach moved and Mrs. Ingersoll seconded, carried 6-0:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepted the resignation of Mrs. Brenda Winters, Teacher Aide, for the purpose of retirement effective June 24, 2022 after 20 years of service.

Account Clerk Appointment:

Mr. Emery moved and Mrs. Ingersoll carried 6-0:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education amended the appointment of Mrs. Colleen Pritchard to the position of Account Clerk effective May 1, 2022 from the December 14, 2021 Board meeting to this Board meeting (March 8, 2022); as per Civil Service appointment date cannot be more than 60-days prior to start date.

Permanent Appointments:

Mr. Muha moved and Mrs. Sturtevant seconded, carried 6-0:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed the following to permanent positions after successful completion of their probationary periods March 1, 2022:

>> Beatrice Joslin – Food Service Helper >> Raemicia Williams – Teacher Aide
>> Gail Hempel - Teacher Aide >> Jessica Marsh – Teacher Aide

Volunteer Assistant Coach:

Mr. Muha moved and Mrs. Sturtevant seconded, carried 6-0:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed Mr. Glenn Roberts as a volunteer assistant for varsity track for the spring 2022 season.

Administrative Internship:

Mr. Emery moved and Mr. Brach seconded, carried 6-0:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved Mrs. Dana Ely to do her Administrative Internship with Mrs. Weber, WL Principal and Mrs. Jill Rowlands-Will, MS Principal, April 1, 2022 until April 1, 2023.

Spring Community Education Courses:

Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the spring Community Education Courses for the pool, fun family swim, intermediate swim, open lap swim.

Surplus Equipment:

Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools

Committee on Special Education:

Mrs. Ingersoll moved and Mrs. Sturtevant seconded, carried 6-0:

Resolved that, upon the recommendation of the Committee on Special Education, the Board granted approval for the placement of students.

Notice of Claim Resolution:**Mr. Brach moved and Mrs. Ingersoll seconded, carried 6-0:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopted the following resolution:

WHEREAS, the Adirondack Central School District is aware of two Notices of Claim on behalf of two different students; and

WHEREAS, the Notices of Claim name as respondents the Adirondack Central School District Transportation Supervisor individually and in his official capacity, and John Does 1-3;

WHEREAS, the four individuals have promptly requested defense and indemnification in connection with the Notices of Claim; and

WHEREAS, the Board seeks to confer the benefits of the New York State Education Law and the Public Officers Law upon those four individuals to the extent permitted by law;

WHEREAS, the Board desires to designate insurance defense counsel to represent those four individuals and those four individuals desire to consent to the same;

NOW THEREFORE, IT SHALL BE RESOLVED AS FOLLOWS:

1. The Board expressly agrees to confer the benefits of the New York State Education Law and the Public Officers Law upon the four individuals who requested defense and indemnification to the extent permitted by law.
2. The Board designates insurance defense counsel to represent the four individuals.
3. Should the claimants designate other individuals as John Does 1-3, this resolution shall be null and void with respect to any individual not named.
4. This resolution shall take effect immediately.

Budget Transfers:**Mr. Emery moved and Mrs. Sturtevant seconded, carried 6-0:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the budget transfers for February 2022.

2022-2023 Instructional Calendar:**Mr. Brach moved and Mr. Muha seconded, carried 6-0:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the 2022-2023 Instruction Calendar Option#1.

Retirements:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the following resignations for the purpose of retirement:

- >> Rochelle Pfeiffer – Cook, effective June 24, 2022 (*31 years of service*)
- >> Rodney Rowsam – Head Custodian, effective March 11, 2022 (*17.5 years of service*)

Mr. Brach moved and Mr. Emery seconded, carried 6-0; to go into executive session for discussion at 7:32 p.m.

At 7:37 p.m. Mrs. Ingersoll moved and Mr. Emery seconded, carried 6-0; to go into regular session.

Mr. Brach moved and Mr. Muha seconded, carried 6-0, the Board of Education tabled the decision on the retirements.

Volunteer Assistant Coach:**Mr. Brach moved and Mr. Muha seconded, carried 6-0:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed Ms. Rachel Hitt as a volunteer assistant coach for JV/Varsity Softball for the spring 2022 season.

INFORMATION & DISCUSSION:

- **Policies - 1st Readings:** *Mr. Brach moved and Mr. Emery seconded, carried 6-0; the Board of Education adopted both policies.*
 - Use of Assistance Animals, 3220
 - Students With Life Threatening Health Conditions, 7521

➤ **Warrants & Receipts:**

Warrants:	Cash Receipts:
Capital Fund Warrant #8	CM Cash Receipts
Special Aid Warrant #7	Special Aid Cash Receipts
CM Warrant #6	Capital Fund Cash Receipts
Lunch Fund Warrant #8	Lunch Fund Cash Receipts
General Fund Warrant #11	General Fund Cash Receipts

- Treasurer's Report – January 31, 2022.
- Boyd Dam Update – Mrs. Cihocki updated the Board. This process started back in 2013-14, refund was paid from the tax certiorari reserve. Municipalities are attempting to reach a settlement for remaining four years.
- Board Goals & Action Plan – Mrs. McGrath went over where they are with district goals and an action plan.
 - Goal #1 - Communication, Goal #2 - Culture & Environment, Goal #3 – Fiscal responsibility,
 - Goal #4 - Growth & Achievement

Mr. Brach gave a round of applause to Mrs. McGrath and the administrators for their efforts with these goals and action plan. The best he has seen in his 15 years serving on the Board.

Mrs. Ingersoll stated it seems for the first time we have great leadership, the feeling we are getting somewhere, working together. Thank you to Mrs. McGrath and staff for making Adirondack great.

- COVID-19 Update – Mrs. McGrath updated the Board. Since coming back from winter break and no masks, the last four days of no positive COVID cases. Per guidelines, anyone testing positive is to stay home for 5 days. Can return on day 6 if feeling better, but must wear a tight-fitting mask through day 10. Still required to test unvaccinated staff.
- Board of Education petitions are now available from the District Clerk and must be returned by Monday, April 18, 2022. The number of signatures required on the petition is 25. There are three seats up for this election: Mr. Brach, Mr. Emery and Mr. Muha.
- Rescheduled: Jeff-Lewis School Boards *Virtual* Legislative Discussion – Friday, March 11, 2022 – 3 p.m.
- Jeff-Lewis BOCES Annual Dinner Meeting – Wednesday, April 6, 2022 – Tour at 5 p.m. Dinner at 6 p.m. Budget presentation at 7:15 p.m.
- April 12th Board meeting – during week of spring break.

HANDOUTS:

- ACS Enrollment as of March 1, 2022
- District Calendar – March 2022
- Claims Auditor Report – February 2022
- Conferences Approved by the Superintendent

At 8:29 p.m. Mrs. Sturtevant moved and Mr. Muha seconded, carried 6-0; to go into executive session to continue discussion on the employment history of particular personnel.

Board members returned from executive session at 10:25 p.m. Mr. Emery moved and Mr. Brach seconded; carried 6-0; to go into regular session.

Mr. Brach moved and Mr. Muha seconded, carried 6-0, to untale and accept the retirements of Mrs. Rochelle Pfeiffer and Mr. Rodney Rowsam.

At 10:26 p.m. Mrs. Ingersoll moved and Mr. Emery seconded, carried 6-0; to adjourn to the 2nd Regular Meeting to be held on Tuesday, March 22, 2022 at the high school.